



Builders & Tradesmen's Insurance Services, Inc.

BTIS Bonds E-Signature Guide - E-Sign Now

Instructions for the signing individual

This Guide

This guide offers instructions to the Signer on how to complete the e-signature process for our Victory® Contractor Bonds product. Follow these steps if you are the one signing.

You will find information, reminders and key requirements noted in the navy blue boxes on each page of the guide.

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2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: 123 Main St.
City: Portland Phone: (541)111-2233
State: OR Fax:
Zip Code: 97520

[View Documents](#)[Issue the Bond](#)[Previous](#)

To begin the issuance and E-Signature process, click on the **Issue the Bond** button.

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APPLICATION**1. ELIGIBILITY QUESTION(S)**

Question	YES	NO
1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond?		No

2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: 123 Main St.
City: Portland Phone: (541)111-2233
State: OR Fax:
Zip Code: 97520

[E-Sign Now](#)[Email to Applicant for E-Signature](#)[Print](#)[Cancel](#)[Previous](#)

Next, you will see options for E-Signature. Your client can sign the online Bond Application right in your office and have the signed copy emailed directly to them in minutes! Click on the **E-Sign Now** button to get started.

1. E

E-Sign Now x

Applicant Name:

Applicant Email Address: sandy@contractor.com

Retype Email Address: sandy@contractor.com

2. M

E-Sign Now Cancel

State: OR Fax:

Zip Code: 97520

E-Sign Now **Email to Applicant for E-Signature** **Print**

Cancel

Previous

ow will pop up. Please enter the email address and then click w to continue.

A new window will pop up. Please enter the Applicant's email address and then click **E-Sign Now** to continue.

E-Sign Now

Please sign: Bond Application Number QCBA1234567

Your signed form will be sent to BTIS Inc.

1. Review the document.
2. Fill out any required fields.
3. Click the button at the bottom to e-sign.

You need to sign in 1 location(s).

Start

**Victory® Bonds Program - Oregon
Contractors License Bond Application**

BTIS USE ONLY
Submission Number
QCBA1234567

AGENT USE ONLY
Bond Number

Business Name as Shown Handy on Contractors License or License Application
HANDY SANDY

Applicant's Name
SANDY CONTRACTOR

Street Address
123 MAIN ST.

City
PORTLAND

State
OR

ZIP
97520

Phone Number

Fax Number

Type of Bond
☒ Residential
☐ Commercial

Contractor License Number or Contractor License Application Number

☐ Married ☐ Divorced ☐ Single ☐ Separated

Spouse's First Name

Initial

Last Name

Eligibility Questions - Please provide additional detail for "Yes" responses in the boxes provided below the question.

1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond?

INDEMNITY AGREEMENT - READ CAREFULLY AND SIGN

The Undersigned hereby declares the truth without reservation of the representations hereinabove, and that they are made to induce the Surety at its sole discretion may decline the Bond(s) applied for or may cancel or terminate the Bond(s) or any renewal, continuations, increase or extension of time of the said Bond(s), the Undersigned hereby agrees, jointly and severally, as follows: (1) To hereby authorize the Surety to access their credit reports and to make such pertinent inquiry as may be necessary from financial institutions, persons, firms and corporations in order to (a) confirm and verify information furnished by the Undersigned; and (b) determine if any other the Credit has under this agreement. (2) To pay to the

Once "E-Sign Now" button is clicked, you will be brought to the first page of the Bond Application documents. There will be a green arrow that will highlight how to get through the E-Signature process in the application.

E-Sign Now

Please sign: Bond Application Number QCBA1234567

Your signed form will be sent to BTIS Inc.

any renewal, continuation, increase or extension of time of the said Bond(s), the Undersigned hereby agrees, jointly and severally, as follows: (1) To hereby authorize the Surety to access their credit reports and to make such pertinent inquiry as may be necessary from financial institutions, persons, firms and corporations in order to (a) confirm and verify information supplied to Surety; (b) for underwriting purposes; and (c) enforcement of any rights the Surety has under the agreement; (2) To pay to the Surety the agreed premium upon execution of the Bond(s); and annually in advance thereafter; (3) To furnish the Surety with satisfactory and conclusive termination evidence that there is no further liability on the Bond(s); (4) To perform all the conditions of said Bond(s); (5) To reimburse Surety for all payments made for or on account of any Bond(s); and to defend, indemnify, and save the Surety harmless from and against any and all demands, claims, liabilities, losses, costs, damages, penalties and expenses of whatever nature or kind, including attorney's and counsel fees, which Surety may sustain or incur by reason of (a) the issuance of such Bond(s); (b) obtaining a release of or evidence of termination under such Bond(s); or (c) in enforcing any provision of this agreement, whether Surety shall have paid out any such sums; (5) That the Surety shall have the exclusive right to adjust, settle or compromise any claim under such Bond(s) on the basis of actual or potential liability, expediency or otherwise, unless the Undersigned shall in writing request the Surety to litigate such claim and shall deposit immediately with the Surety collateral satisfactory to the Surety in kind and amount; (6) That an itemized statement of loss and expenses by Surety shall be prima facie evidence of the fact and extent of Undersigned's liability to Surety; (7) To deposit with the Surety upon demand a sum of money requested by Surety to cover any claim, suit, expense or judgment that Surety in its absolute discretion determines necessary and the deposit shall be pledged as collateral security on any Bond(s) the Surety may have issued for the Undersigned; (8) To waive notice from Surety of any claim or demand made against Surety or the principal under the Bond(s); or of any information Surety may receive concerning the principal or Bond(s); (9) To grant a security interest to Surety in any all monies, deposit accounts, accounts receivable, chattel paper, documents of title, intangibles, and choses in action held by Undersigned or in which the Undersigned has an interest. The Surety agrees to forebear exercising the rights granted to it in this paragraph until there is a default under this agreement. That the Agreement shall constitute a Security Agreement to the Surety and also a Financing Statement, both in accordance with the provisions of the Uniform Commercial Code of every jurisdiction wherein such Code is in effect and may be so used by the Surety without in any way abrogating, restricting or limiting the rights of the Surety under this Agreement or under law, or in equity; and (10) This agreement is a continuing obligation of the Undersigned and may be terminated only upon written notification to Surety. Such notice shall state the effective date of such termination, which shall, in no event be less than 30 days following actual receipt of such notice by Surety. No termination of this agreement shall release the Undersigned of any obligation or liability under this agreement, or the Bond, accruing during the term of this agreement, regardless of when such obligation or liability shall become known to Surety. Regardless of the date this Indemnity Agreement is signed, it is effective as of the date of execution of the above mentioned Bond(s) pursuant to certain promises, and agreements made by the Undersigned.

☒ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Limited Liability Company (LLC)

Requires 2 Partner Signatures ☐ President and Officers (18 Years of Age or Older) ☐ Member and Officers (18 Years of Age or Older)

Printed Name of Principal/Indemnitor: SANDY CONTRACTOR Social Security Number: - - 0000 Drivers License Number: Date: Jan 6, 2016

Signature of Indemnitor: [Click to Sign](#) [Sign](#)

Printed Name of Indemnitor: Social Security Number: Drivers License Number: Date: Signature of Indemnitor:

Printed Name of Witness (Not Indemnitor): Date: Signature of Witness:

Agency Name: Agent Jane Insurance Agency

Producers Name: Agent Jane

Address: 1500 Business Ave. City: Rookin State: CA ZIP: 95677 Phone: 916-772-9200 Fax: 916-772-9282

54-0004 12 04 Builders and Tradesmen's Insurance Services, 6610 Sierra College Blvd., Rookin, CA 95677 Page 1 of 2 08/14/16

Click on the Click to Sign field to E-Sign.

E-Sign Now

Please sign: Bond Application Number QCBA1234567

Your signed form will be sent to BTIS Inc.

any renewal, continuation, increase or extension of time of the said Bond(s), the Undersigned hereby agrees, jointly and severally, as follows: (1) To hereby authorize the Surety to access their credit reports and to make such pertinent inquiry as may be necessary from financial institutions, persons, firms and corporations in order to (a) confirm and verify information supplied to Surety; (b) for underwriting purposes; and (c) enforcement of any rights the Surety has under the agreement; (2) To pay to the Surety the agreed premium upon execution of the Bond(s); and annually in advance thereafter; (3) To furnish the Surety with satisfactory and conclusive termination evidence that there is no further liability on the Bond(s); (4) To perform all the conditions of said Bond(s); (5) To reimburse Surety for all payments made for or on account of any Bond(s); and to defend, indemnify, and save the Surety harmless from and against any and all demands, claims, liabilities, losses, costs, damages, penalties and expenses of whatever nature or kind, including attorney's and counsel fees, which Surety may sustain or incur by reason of (a) the issuance of such Bond(s); (b) obtaining a release of or evidence of termination under such Bond(s); or (c) in enforcing any provision of this agreement, whether Surety shall have paid out any such sums; (5) That the Surety shall have the exclusive right to adjust, settle or compromise any claim under such Bond(s) on the basis of actual or potential liability, expediency or otherwise, unless the Undersigned shall in writing request the Surety to litigate such claim and shall deposit immediately with the Surety collateral satisfactory to the Surety in kind and amount; (6) That an itemized statement of loss and expenses by Surety shall be prima facie evidence of the fact and extent of Undersigned's liability to Surety; (7) To deposit with the Surety upon demand a sum of money requested by Surety to cover any claim, suit, expense or judgment that Surety in its absolute discretion determines necessary and the deposit shall be pledged as collateral security on any Bond(s) the Surety may have issued for the Undersigned; (8) To waive notice from Surety of any claim or demand made against Surety or the principal under the Bond(s); or of any information Surety may receive concerning the principal or Bond(s); (9) To grant a security interest to Surety in any all monies, deposit accounts, accounts receivable, chattel paper, documents of title, intangibles, and choses in action held by Undersigned or in which the Undersigned has an interest. The Surety agrees to forebear exercising the rights granted to it in this paragraph until there is a default under this agreement. That the Agreement shall constitute a Security Agreement to the Surety and also a Financing Statement, both in accordance with the provisions of the Uniform Commercial Code of every jurisdiction wherein such Code is in effect and may be so used by the Surety without in any way abrogating, restricting or limiting the rights of the Surety under this Agreement or under law, or in equity; and (10) This agreement is a continuing obligation of the Undersigned and may be terminated only upon written notification to Surety. Such notice shall state the effective date of such termination, which shall, in no event be less than 30 days following actual receipt of such notice by Surety. No termination of this agreement shall release the Undersigned of any obligation or liability under this agreement, or the Bond, accruing during the term of this agreement, regardless of when such obligation or liability shall become known to Surety. Regardless of the date this Indemnity Agreement is signed, it is effective as of the date of execution of the above mentioned Bond(s) pursuant to certain promises, and agreements made by the Undersigned.

1 Enter your full name here

Sandy Contractor OR Provide your Social Identity [f](#) [in](#) [8](#) [?](#)

2 Review Your Signature

Sandy Contractor

Sandy Contractor (Jan 6, 2016)

I would like to draw my signature

3 Apply Cancel

Agency Name: BTIS

Producers Name: Sarah St. John

Address: 6610 Sierra College Blvd. State: CA ZIP: 95677 Phone: 916-772-9200 Fax: 916-772-9282

To E-Sign, the Applicant must type their full name as they would sign it in the field provided. As the Applicant types in their name, it will appear on the signature line below so they can review and approve the signature spelling. There is also an option to draw your signature using your mouse cursor. Once they have signed and verified, click on the Apply to continue.

Company Type: **SOLE PROPRIETOR OR INDIVIDUAL**

Address:

City: **Portland**

E-Sign Now

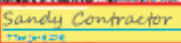
Please sign: Bond Application Number QCBA1234567

Your signed form will be sent to BTIS Inc.

any financial, contractual, increase or extension or time of the said bonds; the undersigned hereby agrees, jointly and severally, as follows: (1) To allow access to the Surety to access their credit reports and to make such pertinent inquiry as may be necessary from financial institutions, persons, firms and corporations in order to (a) confirm and verify information supplied to Surety; (b) for underwriting purposes; and (c) enforcement of any rights the Surety has under the agreement; (2) To pay to the Surety the agreed premium upon execution of the Bond(s) and annually in advance thereafter; (3) To furnish the Surety with satisfactory and conclusive termination evidence that there is no further liability on the Bond(s); (4) To perform all the conditions of said Bond(s); to reimburse Surety for all payments made for or on account of any Bond(s); and to defend, indemnify, and save the Surety harmless from and against any and all demands, claims, liabilities, losses, costs, damages, penalties and expenses of whatever nature or kind, including attorney's and counsel fees, which Surety may sustain or incur by reason of (a) the issuance of such Bond(s); (b) obtaining a release of or evidence of termination under such Bond(s); or (c) in enforcing any provision of this agreement, whether Surety shall have paid out any such sums; (5) That the Surety shall have the exclusive right to adjust, settle or compromise any claim under such Bond(s) on the basis of actual or potential liability, expediency or otherwise, unless the Undersigned shall in writing request the Surety to litigate such claim and shall deposit immediately with the Surety collateral satisfactory to the Surety in kind and amount; (6) That an itemized statement of loss and expenses by Surety shall be prima facie evidence of the fact and extent of Undersigned's liability to Surety; (7) To deposit with the Surety upon demand a sum of money requested by Surety to cover any claim, suit, expense or judgment that Surety in its absolute discretion determines necessary and the deposit shall be pledged as collateral security on any Bond(s) the Surety may have issued for the Undersigned; (8) To waive notice from Surety of any claim or demand made against Surety or the principal under the Bond(s); or of any information Surety may receive concerning the principal or Bond(s); (9) To grant a security interest to Surety in any all monies, deposit accounts, accounts receivable, chattel paper, documents of title, intangibles, and choses in action held by Undersigned or in which the Undersigned has an interest. This Surety agrees to forbear exercising the rights granted to it in this paragraph until there is a default under this agreement. That this Agreement shall constitute a Security Agreement to the Surety and also a Financing Statement, both in accordance with the provisions of the Uniform Commercial Code of every jurisdiction wherein such Code is in effect and may be used by the Surety without in any way abrogating, rewording or limiting the rights of the Surety under this Agreement or under law, or in equity; and (10) This agreement is a continuing obligation of the Undersigned and may be terminated only upon written notification to Surety. Such notice shall state the effective date of such termination, which shall, in no event be less than 30 days following actual receipt of such notice by Surety. No termination of this agreement shall relieve the Undersigned of any obligation or liability under this agreement, or the Bond, accruing during the term of this agreement, regardless of when such obligation or liability shall become known to Surety. Regardless of the date this Indemnity Agreement is signed, it is effective as of the date of execution of the above mentioned Bond(s) pursuant to certain promises, and agreements made by the Undersigned.

☒ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Limited Liability Company (LLC)

Requires 2 Partner Signatures Requires 2 Partner Signatures Requires 2 Partner Signatures Requires 2 Partner Signatures

Printed Name of Principal/Indemnitor	Social Security Number	Driver's License Number	Date	Signature of Indemnitor
SANDY CONTRACTOR	- - 0000		Jan 6, 2016	
Printed Name of Indemnitor	Social Security Number	Driver's License Number	Date	Signature of Indemnitor
Printed Name of Witness (Not Indemnitor)			Date	Signature of Witness
Agency Name Agent Jane Insurance Agency Producer Name Agent Jane Address 1500 Business Ave City Rooklin State CA ZIP 95677 Phone 916-772-4200 Fax 916-772-262				

56-0004 12 04 Builders and Tradesmen's Insurance Services, 6610 Santa College Blvd., Rooklin, CA 95677 Page 1 of 2

To finish signing this document, just click the button below.

1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond? **No**

2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: **5699 FIRST STREET**

City: **Portland** Phone: **(541)111-2233**

State: **OR** Fax:

You will be taken back to the Bond Application showing the applied E-Signature. You will see instructions on this green call out. Use the scroll bar to scroll all the way down to see the **Click to sign** button at the bottom of the screen.

Company Type: **SOLE PROPRIETOR OR INDIVIDUAL**

Address: 123 Main St.

City: Portland

E-Sign Now

Surety the agreed premium upon execution of the Bond(s) and annually in advance thereafter; (3) To furnish the Surety with satisfactory and conclusive termination evidence that there is no further liability on the Bond(s); (4) To perform all the conditions of said Bond(s); to reimburse Surety for all payments made for or on account of any Bond(s), and to defend, indemnify, and save the Surety harmless from and against any and all demands, claims, liabilities, losses, costs, damages, penalties and expenses of whatever nature or kind, including attorney's and counsel fees, which Surety may sustain or incur by reason of (a) the issuance of such Bond(s), (b) obtaining a release of or evidence of termination under such Bond(s), or (c) in enforcing any provision of this agreement, whether Surety shall have paid out any such sums; (5) That the Surety shall have the exclusive right to adjust, settle or compromise any claim under such Bond(s) on the basis of actual or potential liability, expediency or otherwise, unless the Underinsured shall in writing request the Surety to litigate such claim and shall deposit immediately with the Surety collateral satisfactory to the Surety in kind and amount; (6) That an itemized statement of loss and expenses by Surety shall be prima facie evidence of the fact and extent of Underinsured's liability to Surety; (7) To deposit with the Surety upon demand a sum of money requested by Surety to cover any claim, suit, expense or judgment that Surety in its absolute discretion determines necessary and the deposit shall be pledged as collateral security on any Bond(s) the Surety may have issued for the Underinsured; (8) To waive notice from Surety of any claim or demand made against Surety or the principal under the Bond(s), or of any information Surety may receive concerning the principal or Bond(s); (9) To grant a security interest to Surety in any all monies, deposit accounts, accounts receivable, chattel paper, documents of title, intangibles, and choses in action held by Underinsured or in which the Underinsured has an interest. The Surety agrees to forebear exercising the rights granted to it in this paragraph until there is a default under this agreement. That this Agreement shall constitute a Security Agreement to the Surety and also a Financing Statement, both in accordance with the provisions of the Uniform Commercial Code of every jurisdiction wherein such Code is in effect and may be so used by the Surety without in any way abrogating, rewording or limiting the rights of the Surety under this Agreement or under law, or in equity, and (10) This agreement is a continuing obligation of the Underinsured and may be terminated only upon written notification to Surety. Such notice shall state the effective date of such termination, which shall, in no event be less than 30 days following actual receipt of such notice by Surety. No termination of this agreement shall relieve the Underinsured of any obligation or liability under this agreement, or the Bond, occurring during the term of this agreement, regardless of when such obligation or liability shall become known to Surety. Regardless of the date this Indemnity Agreement is signed, it is effective as of the date of execution of the above mentioned Bond(s) pursuant to certain promises, and agreements made by the Underinsured.

☒ Sole Proprietorship ☐ Partnership
Requires 2 Partner Signatures ☐ Corporation
President and Witness
(18 Years of Age or Older) ☐ Limited Liability Company (LLC)
Member and Witness
(18 Years of Age or Older)

Printed Name of Principal/Indemnitor Sandy Contractor	Social Security Number - - 0000	Drivers License Number	Date Jan 6, 2016	Signature of Indemnitor Sandy Contractor
Printed Name of Witness	Social Security Number	Drivers License Number	Date	Signature of Indemnitor
Printed Name of Witness (Not Indemnitor)	Date			Signature of Witness

Agency Name
Agent Jane Insurance Agency

Producers Name
Agent Jane

Address
1500 Business Ave.

City
Rocklin

State
CA

ZIP
95677

Phone
916-772-0200

Fax
916-772-0292

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I agree to the terms and conditions of the document with an electronic signature. [Learn more...](#)

Click to sign

POWERED BY Adobe DocumentCloud

1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond? **No**

2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: 123 Main St.

City: Portland Phone: (541)111-2233

State: OR Fax:

To finalize the E-Signing process, click on the **Click to sign** button at the bottom of the screen.


Company Type: **SOLE PROPRIETOR OR INDIVIDUAL**

Address: 123 Main St.

City: Portland

E-Sign Now


certify and verify information supplied to surety; (3) for underwriting purposes, and (4) enforcement or any rights the surety has under the agreement; (5) to pay to the Surety the agreed premium upon completion of the Bond(s) and annually in advance thereafter; (6) to furnish the Surety with satisfactory and conclusive termination evidence that there is no further liability on the Bond(s); (7) to perform all the conditions of said Bond(s); to reimburse Surety for all payments made for or on account of any Bond(s); and to defend, indemnify and save the Surety harmless from and against any and all demands, claims, liabilities, losses, costs, damages, penalties and expenses of whatever nature or kind, including attorney's and counsel fees, which Surety may sustain or incur by reason of (a) the issuance of such Bond(s); (b) obtaining a release of or evidence of termination under such Bond(s); or (c) in enforcing any provision of this agreement, whether Surety shall have paid out any such sums; (8) That the Surety shall have the exclusive right to adjust, settle or compromise any claim under such Bond(s) on the basis of actual or potential liability, expediency or otherwise, unless the Underwriter shall in writing request the Surety to litigate such claim and shall deposit immediately with the Surety collateral satisfactory to the Surety in kind and amount; (9) That an itemized statement of loss and expenses by Surety shall be prima facie evidence of the fact and extent of Underwriter's liability to Surety; (10) To deposit with the Surety upon demand a sum of money requested by Surety to cover any claim, suit, expense or judgment that Surety in its absolute discretion determines necessary and the deposit shall be pledged as collateral security on any Bond(s) the Surety may have issued for the Underwriter; (11) To waive notice from Surety of any claim or demand made against Surety or the principal under the Bond(s); or of any information Surety may receive concerning the principal or Bond(s); (12) To grant a security interest to Surety in any all monies, deposit accounts, accounts receivable, chattel paper, documents of title, intangibles, and choses in action held by Underwriter or in which the Underwriter has

 **Thank you for signing Bond Application Number QCBA1234567**

[Click here to obtain a copy of the signed document.](#)

Printed Name of Principal/Indemnitor Sandy Contractor	Social Security Number - - 0000	Other's License Number	Date Jan 6, 2018	Signature of Indemnitor (Type & Print Name) <i>Sandy Contractor</i> X <small>Jan 6, 2018</small>
Printed Name of Indemnitor	Social Security Number	Other's License Number	Date	Signature of Indemnitor
				X
Printed Name of Witness (Not Indemnitor)			Date	Signature of Witness
				X
Agency Name Agent Jane Insurance Agency				
Producer Name Agent Jane				
Address 1500 Business Ave				
State CA	Zip 95077	City Rocklin	Phone 916-772-0200	Fax 916-772-0292

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 Document Integrity Verified Adobe Document Cloud Transaction Number: C5U3-6CABA0F0H9uqstFJagE2D6GmHvACQPL_

POWERED BY Adobe Document Cloud

1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond? **No**

2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: 123 Main St.

City: Portland Phone: (541)111-2233

State: OR Fax:

You will receive this confirmation message advising the Bond Application has been successfully signed and completed. You have the option to save/print the signed Bond Application, however you can also choose to wait for the Bond to be issued. The Agent will have access to the full Bond packet, including the signed Bond Application, after issuance.

From: BTIS [mailto:echosign@echosign.com]
Sent: Wednesday, January 06, 2016 2:52 PM
To: echosign; Applicant's Email Address
Subject: Bond Application Number QCBA1234567 between BTIS and Applicant Name is Signed and Filed!



POWERED BY
Adobe EchoSign

Send. Sign. Done.



Bond Application Number QCBA1234567 between BTIS and Applicant Name is Signed and Filed!

From: BTIS Inc. (BTIS)
To: BTIS Inc. and Applicant Name

Notifications have been automatically sent to all parties
to the agreement.

You can view [the document](#) in your Adobe Document
Cloud account.

Why use Adobe Document Cloud:

- Exchange, Sign, and File Any Document. In Seconds!
- Set-up Reminders. Instantly Share Copies with Others.
- See All of Your Documents, Anytime, Anywhere.

To ensure that you continue receiving our emails, please add echosign@echosign.com to your address book or safe list.

The Applicant will also receive an email confirmation after the E-Signature process has been completed. The Applicant will have the option to view/print the Bond Application however the full bond package will be available after issuance.

Home Zip: 97520

Bond Issuance Checklist ✕

1. Verify Submission
☒ I have reviewed all information in the application for SANDY CONTRACTOR and verified it's accuracy.

2. How do you want to pay?
☐ E-Check (no fee)
☐ Credit Card (2.75% fee applies)
☒ Agency check is being mailed to BTIS

3. Review Effective Date
Effective Date:
To change the effective date of the bond please return to the Rating Info screen.

Purchase Bond

State: OR Fax:
Zip Code: 97520

E-Sign Now **Email to Applicant for E-Signature** **Print**
Cancel
Previous

All non-admitted business is placed through LAE Insurance Services, Inc. - License# 0E44215
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After E-Signature is complete, the Agent will be redirected to the **Bond Issuance Checklist** screen to complete issuance. Verify the submission, select the payment option, review the effective date and click **Purchase Bond** to finalize issuance.

Home Address: 123 Main St.
Home City:
Home State:
Home Zip:

Agent Acknowledgement ✕

I understand that I am responsible for the \$100 minimum earned premium for this bond.

Purchase Bond **Cancel Transaction**

Bond I ✕

1. Verify
☒ I have verified the accuracy of the SANDY and verified its accuracy.

2. How do you want to pay?

☐ E-Check (no fee)
☐ Credit Card (2.75% fee applies)
☒ Agency check is being mailed to BTIS

3. Review Effective Date
Effective Date:
To change the effective date of the bond please return to the Rating Info screen.

Purchase Bond

State: OR Fax:
Zip Code: 97520

E-Sign Now **Email to Applicant for E-Signature** **Print**
Cancel
Previous

Before finalizing issuance, the Agent must complete the **Agent Acknowledgement**. Click **Purchase Bond** to complete issuance.

APPLICATION

1. ELIGIBILITY QUESTION(S)

Question	YES	NO
1. Has any bond held by the applicant been cancelled for failure to fully reimburse payment of a claim against a bond?		No

2. MAILING ADDRESS - THIS IS THE ADDRESS THAT WILL APPEAR ON THE BOND

Address: 123 Main St.

City: Portland Phone: (541)111-2233

State: OR Fax:

Zip Code: 97520

1. Print Bond Package **2. Print Invoice** Home

All non-admitted business is placed through LAE Insurance Services, Inc. - License# 0E44215
Copyright © 2005 - 2016 Builders & Tradesmen's Insurance Services

Once the Bond is issued, the Agent will have access to print the Bond Package and Invoice. Click on the applicable buttons to print the desired items. These items will also be available online in the event that the Agent wants to print at a later time. And that's it!